



This project is funded by
the European Union



1 July 2021

Call for Applications for Small Grants for Women’s Civil Society Organizations (CSO) and Women-Led CSOs under the ‘Strengthening civil society capacities and multi-stakeholder partnerships to advance women’s rights and gender equality in Turkey’ project implemented by UN Women

Frequently Asked Questions

Advertisement No. TUR- SG –2021- 001

Issue date: 15 June 2021

This document has been prepared on the basis of the questions received during the online information meeting held on 25 June 2021 with the participation of potential applicants of the Call for Applications. The presentation delivered during this meeting (in Turkey) is available at <https://eca.unwomen.org/en/news/stories/2021/06/cfa-small-grants-for-womens-civil-society-organizations-and-women-led-csos-turkey>

General

Question 1: We need more time to prepare our application and will not be able to submit it by 18 July 2021. Is it possible to extend the deadline for applications?

Answer 1: The deadline for applications is extended to 30 July 2021 Friday, Turkey midnight time.

Question 2: Where can we reach the application form?

Answer 2: All documents are available at the following website:

<https://eca.unwomen.org/en/news/stories/2021/06/cfa-small-grants-for-womens-civil-society-organizations-and-women-led-csos-turkey>

Question 3: Can we submit our application in Turkish?

Answer 3: All applications must be submitted in English or Turkish. The actual agreement and all mandatory annexes shall be in English. Applicants should bear in mind that the working language of the Small Grant agreement will be English.

Question 4: Can you please clarify what institutional capacity development is?

Answer 4: Capacity development is a process through which individuals, organizations and societies obtain, strengthen and maintain the capabilities to set and achieve their own development objectives over time. For an activity to meet the standard of capacity development it must bring about transformation that is generated and sustained over time from within¹.

¹ Capacity Development: A UNDP Primer, UNDP 2009



This project is funded by
the European Union



Eligibility:

Question 5: We are a women's organization established in 2019. Can we benefit from the Small Grant?

Answer 5: The applicant must be in operation for at least three years. Therefore the applicant should officially be registered prior to 30 July 2018. This requirement will be strictly observed.

Question 6: We are a women's cooperative/university/research center/agricultural union/non-profit company/citizens' assembly/women's council. Are we eligible for the Small Grants?

Answer 6: No. The applicants must be a women's civil society organization or a women-led civil society organization legally established and operating in Turkey.

To be considered a "women's civil society organization", the organization must demonstrate that its core work is in the field of women's rights, gender equality or women's empowerment. The organization's official mission and vision statements must reflect its commitment to pursuing gender equality, women's rights or empowering women and girls.

Women-led civil society organizations are those CSOs which are managed and led by women and serve primarily the interests of women and/or girls.

Question 7: We are an association of people with disabilities. Are we eligible to benefit from the Small Grant?

Answer 7: The applicants must be a women's civil society organization or a women-led civil society organization legally established and operating in Turkey, as elaborated under answer 6. Associations of people with disabilities may apply if they fulfill this requirement.

Question 8: Are sports federations eligible applicants?

Answer 8: The applicants must demonstrate that they are a women's CSO or a women-led organization, AND must be operating in at least one of the fields mentioned under answer 11.

Question 9: Are foundations (vakif) eligible applicants?

Answer 9: Yes, foundations are eligible applicants.

Question 10: We previously received a Small Grant from UN Women. Can we apply for the present Call for Applications?

Answer 10: Yes. CSOs which previously received a Small Grant may apply for the present Call for Applications.



This project is funded by
the European Union



Question 11: a. We are a civil society organization. Our vice president and secretary-general are women. Are we eligible to benefit from the Small Grants?

b. The majority of our association's board is composed of women. Half of our association's members are women. Our projects are predominantly targeting women. Are we eligible to benefit from the Small Grant?

Answer 11: In addition to being a women's CSO or a women-led CSO, the applicants must be operating in one or more of the following areas:

- Ending all forms of discrimination against all women and girls, including those facing multiple and intersecting forms of discrimination.
- Eliminating all forms of violence against all women and girls.
- Eliminating all harmful practices, such as child, early and forced marriages.
- Women's unpaid care and domestic work.
- Women's full and effective participation and equal opportunities for leadership at all levels.
- Women's economic empowerment.
- Women's access to enabling technology, in particular information and communications technology.
- Advocating for sound policies and enforceable legislation for the promotion of gender equality, women's rights and women's empowerment.
- Women's access to justice.
- Male engagement in gender equality.
- Women's participation and leadership in sports.
- Women's poverty.
- Advancing women's and girls' leadership, participation and equally benefiting from all aspects of peace, security, disaster risk reduction, and humanitarian action.

Question 12: If we are awarded with the Small Grant, can we apply for other Calls for Proposals launched by UN Women?

Answer 12: There are no restrictions in terms of applying to other calls for proposals launched by UN Women.

Question 13: If we applied for another grant from UN Women, can we still apply to this Call for Applications?

Answer 13: It is possible to apply for this Call for Applications even if the applicant applied for another grant.

Question 14: Can we apply for the Small Grant together with a partner organization? Can public institutions or universities be partner applicants?

Answer 14: Applications with a partner organization are not foreseen under this Call for Applications for Small Grants.



This project is funded by
the European Union



Question 15: Our main target group is children. Can we benefit from the Small Grant?

Answer 15: Please see answers 6 and 11.

Question 16: We have been operating since 2016 but we have not registered our CSO in Turkey yet. Are we eligible to apply for the Small Grant?

Answer 16: The applicants must be legally registered in Turkey.

Question 17: Can one CSO submit more than one application?

Answer 17: There are no restrictions in the number of applications that may be submitted. However one applicant may receive only one Small Grant.

Budget and Finance

Question 18: a. Do we need to provide co-financing?

b. If we choose to provide co-financing, are we still eligible?

Answer 18: There is no need to provide co-financing. Co-financing is not a factor that would affect the evaluation of your application.

Question 19: Is it expected to prepare a detailed budget? Is there a format for the budget?

Answer 19: There is no budget format. Applicants may use any budget format. Applicants are not expected to provide a detailed budget.

Question 20: Can we allocate budget for human resources/rental costs/meeting and event costs/travel costs/general expenses of our association under our proposal?

Answer 20: The applicants must demonstrate how the proposed budget will contribute to the institutional capacity development or strengthening of the CSO.

Question 21: Can we allocate budget to cover renovation costs of the premises of our CSO?

Answer 21: No. The Small Grant cannot be utilized for civil construction work, engineering work, purchases of vehicles or other tangible or intangible property, except for copiers, scanners, printers, laptops, and computers.

Question 22: Can we add a budget line for unforeseen costs?

Answer 22: No. Unforeseen costs should not be budgeted.

Question 23: Can we open a separate bank account if we are awarded with the Small Grant?

Answer 23: The Small Grant awardees may use their own procedures with regards to using bank accounts.



This project is funded by
the European Union



Question 24: Can the staff proposed under our application be working for another project professionally?

Answer 24: There should not be double-funding of salaries of staff proposed under the application.

Types of activities

Question 25: a. We would like to carry out a survey and prepare a report to enhance our institutional capacity. Can we benefit from the Small Grant?

b. Are consultancy costs aiming for capacity development an eligible cost?

c. We are an association working on gender equality, violence against women and women's rights. Can we conduct a survey on the impact of the pandemic through the Small Grants?

d. Can we propose certified training for our staff under the Small Grants?

Answer 25: The activities to be carried out should target institutional capacity development or strengthening of the CSO for which the application is made. Any activity that serves this purpose may be eligible.

Question 26: a. Can our project work on creating employment for women?

b. We are currently implementing projects targeting women with disabilities. However we need additional funding to fully implement our project. Can we benefit from the Small Grant to cover this financial gap?

c. Can we implement a project to inform women about their legal rights?

d. Can we implement activities to elevate women's role in culture and arts?

e. Can we implement a project to address women's economic challenges in the rural areas?

f. Can we establish a workshop for women to produce handicrafts?

Answer 26: The purpose of Small Grants is not to finance the delivery of a programmatic or project activity.

Question 27: Can we use the Small Grants for purchase of equipment of our organization's headquarter office?

Answer 27: Purchase of equipment such as copiers, scanners, printers, laptops and computers is allowed as long as the cost of such equipment is limited to 30% of the proposed Small Grant budget or USD 5,000, whichever is lower.

Timeline and Duration

Question 28: What is the starting date of the implementation of the Small Grants?

Answer 28: The tentative date for the start of implementation of the Small Grants is October 2021.



This project is funded by
the European Union



Question 29: What is the duration for the implementation of the Small Grants?

Answer 29: Up to 12 months.

Other

Question 30: Should we attach CVs to our proposal?

Answer 30: There is no requirement to attach CVs.

Question 31: Is there a geographical focus that we should consider in our application?

Answer 31: No. There is no geographical limitation regarding the location and base of operation of the applicants.

Question 32: We could not attend to the online information meeting organized for potential applicants on 25 June 2021. Is there an online recording available?

Answer 32: The presentation in Turkish from the information meeting is downloadable at <https://eca.unwomen.org/en/news/stories/2021/06/cfa-small-grants-for-womens-civil-society-organizations-and-women-led-csos-turkey> of which the application form in Turkish is embedded.

* * *