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Clarifications in Response to Proponents' Inquiries
Call for Proposals – EU4GE Programme in the Western Balkans

Date: August 20, 2025

Questions	Answers
Is there a prohibition for an International NGO registered in Serbia to apply?	The CFPS is open to all CSOs, including international NGOs registered in Serbia. There is no restriction based on registration location. However, applicants must demonstrate relevant experience in the region and on the specific thematic areas covered by the call, particularly gender equality and TFGBV.
Are international civil society organisations (not registered in the WB6 region, but with demonstrated regional presence and relevant experience) eligible to apply as Responsible Parties under these calls?	Please note that it is not required for the applicant organization to be registered in one of the Western Balkans IPA beneficiary countries. However, as stated in the eligibility criteria, demonstrated experience in the Western Balkans region is mandatory for the lead applicant.
In the case of a joint application where one organization acts as the lead and the other as a sub-partner, is the sub-partner organization also required to submit the full set of documents listed in Annex B-4, or if only the lead organization must submit these documents?	At this stage of the application process, it is necessary to submit the full set of documents listed in Annex B-4 only for the lead organization that is applying to the CFP. The sub-partner organization is not required to submit these documents at this point.
Are all proposal documents and supporting evidence required to be submitted entirely in English, or is it acceptable to submit parts of them in other languages commonly used within the Western Balkans region?	All proposal documents—especially the proposal itself, CVs of key experts, and similar materials—must be submitted in English . At this stage, only documents listed under Annex B-4: Capacity Assessment Documents may be submitted in local languages. English is the official language of the CFPs and must be used for all other components.
The CFP mentions key targets, including reaching 2 million people through awareness campaigns, engagement of 40 institutions in legislative development, and adoption of revised normative frameworks. Should these targets be	As outlined in the CFP, only one contract will be awarded . Therefore, the targets mentioned—such as reaching 2 million people, engaging 40 institutions, and adopting revised normative frameworks—are expected to be achieved at the individual project level by the selected entity.

<p>achieved cumulatively at the overall Call level (i.e., combined impact of all selected entities/projects) or are these expected at the individual project level from each awarded proponent?</p>	
<p>The CFP outlines that a maximum of 20% of programming costs can be allocated for personnel expenses. Could you please clarify whether this 20% cap includes personnel costs of partner organizations, or is it only applicable to the applicant organization’s staff?</p>	<p>The 20% cap on personnel expenses applies to the entire initiative. How this is distributed among partners is at their discretion. You may consider linking specific professional costs or experts to defined activities. Typically, HR costs are allocated for project management and coordination roles.</p>
<p>We noted the footnote specifying provisions for grant-making activities, stating that up to 50% of the Partner proposal may be used to fund grants, with individual grants capped at 25% of the Partner Agreement value. Could partner staff costs be budgeted as grants under this provision, or should they strictly be included under the personnel line item?</p>	<p>Grant-making is not permitted under this CFP, as clearly stated in the guidelines. The footnote you referenced is not applicable.</p>
<p>Is it mandatory to include audit, monitoring and evaluation costs within the budget?</p>	<p>Including monitoring and evaluation costs in your budget is highly recommended as part of sound project management practices. These costs help ensure accountability and effectiveness throughout the implementation period.</p>
<p>Could you clarify what type of reports are expected for “past reports to clients/donors of the organization”? Are these financial reports, narrative reports, or specifically annual financial statements (balance sheet and profit and loss)?</p>	<p>The required past reports should include both narrative and financial reports submitted to donors. These documents demonstrate your organization’s reporting capabilities and will assist UN Women in assessing your experience and reliability.</p>
<p>Should the technical and financial proposals be submitted as separate attachments in the same email, or merged into a single PDF file?</p>	<p>The technical and financial proposals are part of the same document—Annex B-2: Proposal Submission Template. You may submit them as a single file; there is no need to separate them. As per the CFP rules, the financial proposal will only be reviewed if the technical proposal passes the assessment threshold.</p>

	Regarding annex formats, you may submit them in either Word or PDF. However, PDF format is generally preferred for consistency and security.
Is there a link or folder available with editable templates (DOC/DOCX/Excel) for all required annexes, including Annex B-2 (Proposal Submission Template) and Annex B-6 (Anti-Fraud Policy)?	Editable templates (Word/Excel) for all required annexes are available under the Documents section of each CFP on the UN Women ECARO website. Clicking the link titled <i>“Call for Proposal and Annexes to be completed by proponent”</i> will download the full CFP package.
For Annex B-5 (Partner Agreement) and the Donor-Specific Conditions, do we need to submit a signed copy, or is simple acceptance sufficient within the proposal?	For Annex B-5 (Partner Agreement) and Donor-Specific Conditions , acknowledgment of acceptance at this stage is sufficient—no signature is required
Is proposal sent to ecaro.cfp@unwomen.org with the CFP number in the subject line the only method accepted for submission?	Proposals must be submitted solely via email to: ecaro.cfp@unwomen.org.
Should the subject line follow a specific format (e.g., “CFP No. UNW-ECA-RO-CFP-2025-3 – [Organization Name]”)?	Please follow the instructions in the CFP under <i>“Instructions to Proponents”</i> , which specify: <ul style="list-style-type: none"> ○ Submit technical and financial proposals as part of Annex B-2 in one email, as well as other documentation and annexes required/set as mandatory. ○ Include the CFP reference and a clear description of the proposal in the subject line (e.g., <i>“CFP No. UNW-ECA-RO-CFP-2025-3 – Women in Tech Kosovo”</i>). ○ The email body should include the name and address of your organization. UN Women is not responsible for misplaced or prematurely opened proposals if submission instructions are not followed.
Is it acceptable to submit a proposal with a 12-month implementation plan, assuming all outcomes and indicators are met within that time frame?	A 12-month implementation plan is fully acceptable, as 12 months is the minimum duration stated in the CFP.
Should we reflect compliance with Articles 5, 7, and 15 of the Donor-Specific Conditions in a specific section of the proposal (e.g., narrative or budget)?	At this stage, acknowledgment of acceptance of Articles 5, 7, and 15—as well as all other rules and regulations outlined in the CFP—is sufficient.

<p>Are there templates or guidelines for visibility, archiving, or reporting obligations?</p>	<p>There are no specific templates or guidelines for visibility, archiving, or reporting obligations. Please include your proposed approach to visibility and communication based on your organization’s experience and best practices.</p>
<p>What are the start and finish days for the implementation of the projects?</p>	<p>It is expected that selected projects will begin implementation—i.e., contracts will be signed—as of October or November 2025. The minimum project duration is 12 months, and the maximum is 18 months.</p> <p>Proponents are invited to propose the overall project duration based on the scope and complexity of their proposed activities, within this timeframe.</p>
<p>Is there another application to be filled apart from the two annexes on the link?</p>	<p>All required annexes to be completed and submitted are listed under each CFP announcement on the UN Women ECARO website, in the section titled “Call for Proposal and Annexes to be completed by proponent.” We kindly encourage you to read this document carefully.</p> <p>As outlined, proponents must submit the following completed annexes as part of their proposal:</p> <ul style="list-style-type: none"> • Annex B-1: Mandatory Requirements / Pre-Qualification Criteria • Annex B-2: Proposal Submission Template • Annex B-3: Resumes of Proposed Personnel • Annex B-4: Capacity Assessment Documents
<p>Would an organization be eligible to apply if it does not have extensive prior experience in this specific field, but establishes strategic partnerships with organizations that do?</p>	<p>While the Calls for Proposals (CfPs) are open to all Civil Society Organizations (CSOs), women’s organizations or entities are highly encouraged to apply. Each CfP includes detailed Terms of Reference (ToR), which outline the required competencies. For most of the current calls, this includes:</p> <ul style="list-style-type: none"> ○ A demonstrated organizational track record in promoting gender equality and women’s rights, particularly in the area of ending violence against women and girls (EVAW), including technology-facilitated violence (TF VAW). <p>Therefore, CSOs that are not exclusively women’s organizations but have a strong and consistent focus on women’s rights—especially through dedicated programmes or partnerships with women’s movements—are welcome to apply, provided they meet the outlined criteria in each CfP.</p>
<p>Are there consultation opportunities or technical support available for first-time applicants to help us navigate the application process?</p>	<p>An information session with interested proponents was held on July 28, and we are planning to organize another one next week. Please follow the UN Women ECARO website and Facebook page for updates and announcements. Unfortunately, technical support is not available under these calls. The CfPs are designed for experienced CSOs that have been operational for at least three years.</p>

<p>Can organisations based outside the 6 Western Balkans IPA beneficiary countries apply for the call on their own? Can non-Balkan organisations apply by forming a partnership with an organisation established in the relevant countries?</p>	<p>Organisations based outside the six Western Balkans IPA beneficiary countries may apply; however, the lead applicant must demonstrate relevant experience in the region. Partnerships with organisations established in the Western Balkans are also welcome, provided the lead organisation meets the regional experience requirement.</p>
<p>Is it expected that the scope of action will be implemented across all 6 Western Balkans IPA beneficiary countries?</p>	<p>As defined within each specific Terms of Reference under the open Calls, proposals are expected to cover all six Western Balkans IPA beneficiaries. Please refer to the individual CFP documents for further details on scope, objectives, and expected results.</p>
<p>Is participation in both CFPs allowed, and if are there conditions we should be aware of?</p>	<p>Yes, an organization or consortium may apply to more than one of the four open CFPs—as a lead applicant—if they choose to do so. We encourage applicants to carefully review the specific requirements of each call and ensure their proposals demonstrate relevant experience aligned with the thematic focus.</p>
<p>Are we allowed to apply for more than one grant? Should our initiatives align with different calls, or is there a limitation to only one application per organization?</p>	<p>Organizations are welcome to apply to more than one of the four currently open Calls for Proposals, provided each application aligns with the respective objectives and requirements.</p>
<p>Is it possible to apply independently for one of the calls, or is it a requirement to form a partnership with other organization/s?</p>	<p>Please note that partnerships are not mandatory but are encouraged where relevant. A civil society organization may apply independently or as part of a consortium.</p>
<p>Would it be acceptable to submit a project proposal with a significantly smaller budget than the indicated minimum of 100,000 USD, either within this call or through future opportunities, specifically in the range of 10,000 EUR?</p>	<p>Please note that the minimum and maximum budget thresholds are defined within each currently open Call for Proposals and are mandatory. Therefore, proposals with budgets below the stated minimum cannot be considered under the current CFP. We encourage you to stay informed about future opportunities, including potential sub-grants or partnerships that may better align with the scale of your proposed activities.</p>
<p>Can journalists apply for this call?</p>	<p>Please note that the CFPs are inviting eligible civil society organizations (CSOs)—particularly women-led CSOs—to submit full project proposals that respond to the respective Terms of Reference outlined in each call. These proposals will be assessed competitively, and the organization whose proposal is selected as the best will be responsible for implementing the activities.</p> <p>This is not a call for individual journalists to apply for training or participation. However, media-related organizations that meet the</p>

	eligibility criteria as CSOs may consider applying if their proposed activities align with the objectives of the CFP.
Is it possible for a regional informal network to be the applicant, with one organization acting as the relevant partner and the others as implementing partners?	The applicant must be a registered legal entity , and only civil society organizations (CSOs) are eligible to apply.
Do the activities need to target all the listed countries, or is it sufficient to meet the minimum number specified in the guidelines?	Project proposals under all four CFPs must cover all six IPA beneficiaries as listed in the respective Terms of Reference. This is a mandatory requirement.
Is it allowed to apply for two different lots, or can each applicant/partner only participate in one lot as a relevant partner?	It is allowed to apply for two different lots , and there is no limit to the number of partnerships an organization may enter into. However, please note that only one Partner Agreement (PA) will be signed per each open CFP .
Are there any eligibility criteria related to the annual turnover or funding history of the relevant partner?	There is no specific requirement regarding annual turnover . However, CSOs must have been operational for at least three years and must demonstrate the capacity to implement the proposed activities, including the financial proposal. For more details, please refer to Annex B-2: Template for Proposal Submission , especially the sections on Mandatory Requirements/Pre-Qualification Criteria and Proponent's Eligibility Confirmation and Information .
Is it possible to include research activities within these calls, or should we stick strictly to the listed types of interventions?	Proposals must address all required services as described in each respective ToR as a minimum. Proponents are welcome to propose additional activities , including research, if relevant and aligned with the objectives of the call.
Is this call intended exclusively for women's organizations, or can it also apply to CSOs that have a women's movement in their programs and work with them to strengthen their capacities?	As outlined under each CfP, UN Women invites qualified parties to submit Technical and Financial Proposals to provide services associated with the requirements for a Responsible Party. While the CfPs are open to all Civil Society Organizations (CSOs), women's organizations or entities are highly encouraged to apply . Each CfP includes detailed Terms of Reference (ToR), which specify the required competencies. For most of the current calls, this includes: <ul style="list-style-type: none"> • A demonstrated organizational track record in promoting gender equality and women's rights, particularly in the area of ending violence against women and girls (EVAW), including technology-facilitated violence (TF VAW). Therefore, CSOs that are not exclusively women's organizations but have a strong and consistent focus on women's rights—especially through dedicated programmes or partnerships with

	women’s movements—are welcome to apply, provided they meet the outlined criteria.
Would it be acceptable to submit our organization’s annual narrative and financial reports for the past three years instead of the individual reports prepared for specific donors?	As outlined in Annex B-4: Capacity Assessment Minimum Documents of each CFP, under the section on <i>Client Relationship</i> , the submission of past reports to clients/donors for the last three years is mandatory . If any sections of these reports contain sensitive information, you may redact or black them out prior to submission.
Is grant-making not being part of the action obligatory? If it is, do we need to provide it as part of documentation: “Organization’s policy and procedure documents in respect to grant-making (if grant-making activities are included in the UN Women Terms of Reference of the CFP)?”	Please note that sub-granting (grant-making) is not part of the action and is not included in the Terms of Reference under the expected results and activities. Therefore, it is not necessary to submit your organization’s grant-making policy and procedures as part of the application documentation.
How many times can an applicant appear either as a lead applicant or as a partner organization across different proposals submitted under this call?	An organization may ideally appear as a lead applicant only once per CFP . However, the same organization may participate as a partner in multiple proposals , with as many other organizations as deemed appropriate. This will not negatively affect the chances of selection . Please kindly note that only one partner agreement will be signed per CFP , and it will be with the lead applicant , who holds the contractual obligation towards UN Women and is responsible for overseeing and managing all partners involved in the project.
In the Annex B-2 Component 1 has a list of questions, including (7.) details related to SEAH policy and (8.) details related to grant-making. We will attach the SEAH policy, and grant-making is not allowed within the call - should we disregard these two questions, therefore?	You may disregard question 8 related to grant-making, as grant-making is not permitted under this call. For question 7, while you are attaching your SEAH policy, it’s still helpful to briefly reference it in the form to ensure completeness.
Are CSOs registered in all Western Balkans region countries eligible to apply? What other entities are also eligible as potential Responsible parties?	Civil Society Organizations (CSOs) are eligible to apply, with a particular emphasis on women’s organizations. CSOs do not need to be registered in the Western Balkans but must demonstrate relevant experience in implementing projects in the region. Other entities are not eligible as Responsible Parties under this call.
Can we scan the signed and sealed proposal, or sign it with a digital signature? If it is signed digitally, is sealing required?	Proposals may be submitted either as scanned copies of signed and sealed documents or signed using a digital signature. If a digital signature is used and sealing is not feasible, the absence of a seal is acceptable.

<p>Our organization cannot provide an independent financial audit statement for the last three years - does this make our organization ineligible? Or does it lower our application scores? Is it possible to send other financial evidence instead, such as official annual financial reports or other?</p>	<p>If your organization does not have institutional audit reports for the past three years, you may submit audit reports for specific projects instead. The absence of institutional audits does not automatically render your organization ineligible.</p>
<p>What is the extent of this support? Should our proposal state that UN Women's capacities will be utilized to outreach media and relevant CSOs across WB, or should we already include/present in our proposal the partnerships with media and CSOs in the WB?</p>	<p>UN Women can support selected CSOs in establishing contact and liaising with media outlets, women's CSOs, and networks across the Western Balkans. However, the implementation of the initiative remains the sole responsibility of the proponent. UN Women will not implement activities on behalf of the selected CSO. Your proposal should reflect your organization's existing or planned partnerships, while noting potential support from UN Women in outreach efforts</p>
<p>In case of a consortium or partnership application (with one lead CSO applicant and the informal SafeJournalists Network), do we need to substantiate collective experience from all partners involved, or solely the experience of the lead applicant?</p>	<p>The experience of the lead applicant is the most relevant and will be primarily assessed. However, the experience of partner organizations will also be taken into account. Please note that all organizations involved in implementation must be registered legal entities, especially if the partnership entails sharing of funds.</p>
<p>How should the project budget be structured and distributed among consortium partners of the networks? Is there flexibility in how the budget can be allocated between the lead CSO and network members?</p>	<p>The lead applicant holds the contractual obligation towards UN Women and is responsible for the overall project implementation, including oversight and coordination of partners. The distribution of the budget among consortium members is at the discretion of the proponents and should reflect the roles and responsibilities of each partner.</p>
<p>For a consortium proposal involving partners, are supporting documents (such as legal registration, governance documents, audit reports, anti-fraud policies, etc.) required only from the lead applicant, or must all participating</p>	<p>For the time being, please submit the full set of required documentation (e.g., legal registration, governance documents, audit reports, anti-fraud policies) for the lead applicant only. For partner organizations, kindly submit legal registration documents.</p>

<p>organizations provide such documentation?</p>	
<p>Regarding broadcasting standards, is there a requirement or preference for official endorsement of broadcasting standards by state regulatory bodies or other formal entities?</p>	<p>The endorsement of broadcasting standards by state regulatory bodies or formal institutions is not mandatory but is preferred, where feasible. This depends on the specific context of each country. Ideally, the standards would be endorsed by an institution or body with recognized authority in the field.</p>
<p>Regarding the "7 years of project management experience," is it required that this experience relates directly to gender-sensitive media training, or is relevant media capacity-building experience broadly acceptable?</p>	<p>The requirement refers to having at least 7 years of experience in managing projects and coordinating activities with multiple stakeholders, as stated in the Terms of Reference. This experience does not need to be exclusively in gender-sensitive media training.</p>
<p>Is it mandatory that proposed key personnel have demonstrated experience specifically in TF VAW, or will broader GBV-related media reporting experience be sufficient?</p>	<p>Ideally, proposed key personnel would have experience specifically in Technology-Facilitated Violence Against Women (TF VAW). However, experience in broader Ending Violence Against Women and Girls (EVAWG) is mandatory and will be assessed accordingly.</p>
<p>Can the Responsible Party sign a contract, a Memorandum of Understanding, or a similar document with partners from other IPA beneficiaries for the possibility of the transfer of funds, or is this only possible with individual experts?</p>	<p>Partner Agreements: The Responsible Party may engage partners from other IPA beneficiaries through formal agreements (e.g., partner agreements or contracts), including provisions for fund transfers, if justified and aligned with the proposal.</p>
<p>For references, is it sufficient to provide only names and contact details of persons, or are they required to write a recommendation letter?</p>	<p>References: If referring to organizational references, written references from organizations or donors with whom you have previously cooperated should be included. These help demonstrate credibility and past collaboration.</p>
<p>What verifiers are needed for an organization to demonstrate that its employees and associates have been trained on SEA (Social and Environmental Assessment)?</p>	<p>SEA Training Verification: You may submit internal attendance lists, or certificates to demonstrate that staff have received SEA-related training.</p>

<p>Regarding the project's contacts across various IPA beneficiaries, how do we provide proof of this network? Do we submit the CVs of the individuals involved, or do we provide data on the organizations we would be working with?</p>	<p>Cross-IPA Contacts: You can provide either CVs of individuals involved or a list of organizations with a brief description of their role and relevance to the project.</p>
<p>Yesterday, it was stated that there are no grants for Tender 3. However, our project outcomes require us to launch a minimum of three cross-border initiatives. Is there an alternative way to fund their activities within these initiatives?</p>	<p>Cross-Border Initiatives: While grants are not permitted under CFP 3, activities within cross-border initiatives can be funded if they are implemented directly by the Responsible Party or its partners, and clearly budgeted within the proposal.</p>
<p>In which language should the project be implemented? Is the participation of a paid translator allowed for the translation of methodological materials and expert presentations at live online events?</p>	<p>Language of Implementation: The project should be implemented in local languages relevant to the target audience. Participation of a paid translator for translating methodological materials and expert presentations is allowed and can be included in the budget.</p>
<p>Is an online educational course project allowed? Can an asynchronous format (pre-recorded video) be used?</p>	<p>Online Educational Course: Yes, an online educational course is allowed. Asynchronous formats, including pre-recorded video content, are acceptable as long as they meet the objectives outlined in the CFP.</p>
<p>On which platform should educational, consulting, educational online materials be placed? (on the platform of the competition organizer, applicant, partner or on the platform created for the project?)</p>	<p>Platform for Materials: The choice of platform is up to the applicant. Materials can be hosted on the applicant's platform, a partner's platform, or a new platform created for the project. This should be clearly explained in the proposal.</p>
<p>Coverage of 50 organizations - including those that are part of 10 networks? What is meant by network?</p>	<p>Coverage of 50 Organizations: The target includes 50 distinct organizations, which may include those that are part of broader networks. A "network" refers to a formal or informal group of organizations working together under a shared mandate or theme.</p>
<p>Our project is aimed at using materials for the prevention of sexualized violence directed not only against girls, but against children of both sexes. Does it matter?</p>	<p>Target Group: While the focus is on girls, materials addressing sexualized violence against children of both sexes are welcome, provided the proposal aligns with the objectives of the CFP and clearly explains the rationale.</p>

<p>Does the holder of project activities have to have experience in implementing cross-border cooperation projects, or is it sufficient for the partner organization to have that experience?</p>	<p>Cross-Border Experience: It is not mandatory for the lead applicant to have cross-border cooperation experience. It is sufficient if the partner organization holds such experience, and this should be clearly reflected in the proposal.</p>
<p>Should the sub-partner also complete the Annex B-2 or is it just the lead applicant?</p>	<p>Each application should include only one Annex B-2, which represents a single, consolidated project proposal. This proposal should clearly outline all aspects of the planned intervention, as per the guidance provided in the template. It should also provide sufficient detail on the roles and responsibilities of both the lead applicant and any sub-partners involved.</p>
<p>Should the sub-partner also complete the Annex B-1 or is it just the lead applicant?</p>	<p>Please note that only the lead applicant is required to complete and submit Annex B-1. Sub-partners are not expected to fill in this annex separately.</p>
<p>The requested result "Hosting an award ceremony: The media training programme, which will culminate in the publication of articles on TF VAW, will conclude with an award ceremony for the media professionals who successfully completed the programme"</p> <p>What specifically is meant by the award in this case? Is the objective to acknowledge participation in the training program through the award of appropriate participation certificates, or is the objective to award the best articles produced within the program in line with pre-developed selection criteria? In case of the latter, are there any guidelines/limitations for actual awards?</p>	<p>The proposal should define the approach to the award ceremony, as this will be assessed during evaluation. The TOR outlines the expected outcome, but there are no specific guidelines or limitations on the format or type of awards. This should be designed in line with similar initiatives and aligned with the objectives of the training programme.</p>
<p>Given the size of documents we are preparing to submit, please advise on the appropriate submission mean. Would a link to Google drive be an</p>	<p>Please avoid using Google Drive for submission. Supporting documents should be sent as zipped files via email.</p>

<p>acceptable way to submit the documents?</p>	
<p>Can you please specify what is considered as a main supplier/vendor? As an organisation, we select suppliers/vendors depending on the project needs. Suppliers/vendors are selected on a case to case basis, in line with the procurement procedures. We don't have any suppliers with long-term contracts. In this case, what would be adequate supporting documentation to submit?</p>	<p>The request for documentation on suppliers/vendors is intended to assess your organization’s procurement capacities and internal procedures. It is sufficient to submit 2–3 sets of documents that illustrate your procurement process and vendor selection. These may include sample contracts, documentation of selection processes, and relevant procurement guidelines. The term "main suppliers/vendors" refers to those engaged in significant procurement activities, even if selected on a case-by-case basis.</p>
<p>Is there a minimum number of past reports to clients/donors which is acceptable?</p>	<p>To assess your reporting capacities, you may submit 2–3 examples of past reports to donors or clients from the last three years. These should reflect the quality and scope of your reporting. It is not necessary to include all annexes unless they are essential to understanding the report structure.</p>
<p>In the case of project implementation with a partner organization, it is mandatory for the partner(s) to also submit the full set of documents listed under the Mandatory Requirements, in addition to the Technical and Financial Proposals submitted by the lead applicant?</p>	<p>In case of project implementation with a partner organization, the lead applicant is required to submit the full set of documents listed under the Mandatory Requirements. Additionally, the legal registration document of the partner organization should also be submitted. Please ensure that the role and contribution of the partner is clearly described in the Technical Proposal, as this will be considered during the evaluation process.</p>
<p>How many applications may a single CSO submit as the lead applicant (contract holder) within a consortium?</p>	<p>Number of Applications per CSO: An organization may apply as a lead applicant (contract holder) to all four currently open CfPs. There is no restriction on the number of applications a CSO can be involved in as a sub-applicant. However, please note that under each CfP, only one Partner Agreement will be signed.</p>
<p>Can a single entity participate as a consortium partner in multiple applications, and if so, is there a limit to the number of applications in which it can be involved?</p>	<p>Participation in Multiple Partnerships: A single entity may participate as a partner in multiple applications. There is no limit to the number of applications in which a CSO can be involved as a sub-partner.</p>
<p>Can consulting companies be included as partners in a consortium?</p>	<p>Inclusion of Consulting Companies: Consulting companies may be included as sub-partners, provided they have relevant experience aligned with the objectives of the CfP. Please note that these CfPs primarily target women-led CSOs.</p>

<p>Can the amount of funds allocated for the M&E be higher than 3% of the total budget?</p>	<p>Budget Allocation for Monitoring & Evaluation (M&E): The suggested threshold for M&E costs is 3% of the programming costs, as outlined in Annex B-2: Template for Proposal Submission, under Component 6: Results-Based Budget. The following thresholds are recommended:</p> <ul style="list-style-type: none"> • Maximum 20% for personnel-related costs; • 3–5% for audits (retained by UN Women for Responsible Party audits); • 3% for monitoring and evaluation; • Up to 8% (or as per relevant donor agreement) for support costs (e.g., utilities, rent, etc.).
<p>In Annex B-4, the last row states that applicants are required to submit past reports to clients/donors for last three years. Could you please clarify whether this refers to financial reports, narrative reports, or both? Additionally, how can we ensure that the submission of such reports does not breach any existing contractual confidentiality obligations?</p>	<p>Submission of Past Reports (Annex B-4): The requirement refers to both narrative and financial reports submitted to clients/donors over the past three years. If any of these reports contain sensitive or confidential information, you may redact such content before submission. However, submitting these reports is a mandatory requirement.</p>
<p>As an organization based in Pakistan with a strong grassroots network and work history in addressing violence against women, digital literacy, and informal labor rights, are we eligible to apply or partner under this call, even if we are not directly based in the Western Balkans?</p>	<p>Eligibility: The call is open to CSOs with demonstrated experience in the Western Balkans region and on the thematic focus. Organizations not based in the region may apply only if having relevant regional experience or in a partnership with a local organization, but must clearly demonstrate the regional relevance of their proposal.</p>
<p>If we are not directly eligible as a lead applicant, is there an option to apply in partnership with an organization from the Western Balkans region? If so, are there any guidelines or platforms for identifying suitable partners?</p>	<p>Partnerships: Yes, you may apply in partnership with an organization from the Western Balkans. While there is no formal platform for partner matching, we encourage outreach through regional networks and civil society forums.</p>
<p>Could you kindly share a step-by-step outline or any support documents on how to apply? We visited the links provided, but further guidance on required documents, formats,</p>	<p>Application Process: All required documents and formats are outlined in the CFP documentation available at the links below. Please review the checklist and submission instructions carefully:</p> <ul style="list-style-type: none"> • CFP 1 – Establish TF VAW COP in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-1

<p>and timelines would be greatly appreciated.</p>	<ul style="list-style-type: none"> • CFP 2 – TF VAW Policy Advocacy in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-2 • CFP 3 – Build Capacities of WCSOs on TF VAW in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-3 • CFP 4 – Train Media Outlets on TF VAW in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-4
<p>Will the recording of the information session held on 12 August be available for those who were unable to attend due to time zone differences?</p>	<p>Information Session: To ensure you have access to all relevant information, we are sharing a WeTransfer link below to download the video recording of the first information session held on 28 July 2025, which may help clarify any points.</p> <p>https://we.tl/t-KZtKW9eOOE</p>
<p>Could you please send all the documents and guide for the Cfp on 25 August 2025?</p>	<p>Please find below the direct links to all four open Calls for Proposals under the EU4GE Regional Programme:</p> <ul style="list-style-type: none"> • CFP 1 – Establish TF VAW COP in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-1 • CFP 2 – TF VAW Policy Advocacy in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-2 • CFP 3 – Build Capacities of WCSOs on TF VAW in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-3 • CFP 4 – Train Media Outlets on TF VAW in Western Balkans: https://eca.unwomen.org/en/programme-implementation/2025/07/unw-eca-ro-cfp-2025-4
<p>I kindly ask for more information regarding the following:</p> <p>The possibility of applying for our organization</p> <p>Details regarding the method and deadlines for the application</p> <p>Required documentation and conditions of the competition</p> <p>Is partnership cooperation and/or priority areas of action envisaged?</p>	<p>Please note that there are two partnership modalities:</p> <ul style="list-style-type: none"> • Direct Payment Model: The lead organization pays the partner based on invoices and deliverables, as per the signed contract. • Advance Payment Model: The lead organization issues an advance to the partner for agreed activities, similar to how UN Women issues advances to the lead partner. However, advances are not considered expenses until they are cleared with supporting documentation. <p>Also, kindly remember that UN Women’s main focal point is the lead applicant, who is responsible for ensuring that all financial, narrative, and supporting documentation from all partners is complete and submitted in line with programme requirements. Budgets of sub-partners should follow the same guidelines as those provided to the lead applicant. The overall budget must remain within the suggested limits and percentage allocations.</p> <p>Invoices and Currency Conversion Costs: Payments are made based on issued invoices or requests of</p>

	<p>advances (based on partnership modality chosen). For foreign payments, currency conversion and bank charges should be anticipated and included in the project proposal budget.</p> <p>HR Costs for Partner Organizations: While the HR budget is capped at 20% of total programme costs, costs related to engaging staff from partner organizations for activity implementation (e.g., coordination) can be included under activity-related costs, not HR.</p> <p>Invoicing for Partner Staff Costs: If invoicing is used, these costs can be invoiced either as part of a consolidated invoice for the entire activity or as separate invoices, depending on the internal agreement between the lead and sub-partner organizations.</p> <p>Operating Costs: Operating costs of partner organizations can be covered, provided they are directly linked to project implementation and are invoiced accordingly.</p> <p>Invoice Currency: The Partner Agreement between UN Women and the lead applicant is issued in USD. Payments between lead and sub-partners depend on local banking regulations. If both organizations are in the same country, payments are typically made in local currency. For cross-border partnerships, we recommend using USD, aligning with the currency of the PA and reporting requirements.</p>
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